

CASSIDY MCCLEARY

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EDUCATION

Stanford University Stanford, CA

B.A. English & Minor Music-Vocal Performance, Spring 2021

Cumulative GPA: 4.012

Leadership:

Co-President, Publicity Chair, Stanford Light Opera Company, June 2018-June 2019

- Organized campus-wide events including concerts, cabarets and productions
- Created content for social media channels including Facebook and Instagram to garner interest and increase the organization's visibility throughout the year

EXPERIENCE

Tatata, Food, Eco, and International Travel Bookstore

Fall Intern, Florence, Italy, September 2019– December 2019

- Aided in execution of weekly events at bookstore including Creative Mornings, seminars, sales etc.
- Helped redesign website and produce graphic design content for publicity and fundraising using Photoshop, WordPress, iMovie, Microsoft Office

Emma Sweeney Literary Agency

Summer Intern, New York City, NY, June 2019–August 2019

- Critically read and edited unpublished manuscripts and proposals, as well as wrote reader reports summarizing and commenting on plot, characterization, prose, pacing etc.
- Researched comparative titles and sublists of editors for titles going on submission.
- Organized, filed and analyzed royalty statements from the publishing companies that distribute ESA's titles.
- Took care of administrative tasks such as drafting cover letters, scanning and filing contracts, organizing complementary title shipments, sending pass letters and creating social media content.

StageAgent

Summer Intern, remote internship, June 2018 – October 2018

- Wrote, proofread, and published content to the company's live website analyzing musicals, plays, and operas
- Researched and fact-checked biographical information and famous theatrical quotations for existing entries in the author bio section
- Provided feedback on site functionality and development and strategic direction for future projects

Orange County Cappies

Lead Critic, Orange County, CA, September 2015– June 2017

- Wrote reviews of high school theatrical productions, which were published in the Orange County Register
- Directed a team of 8 fellow high school writers, offering advice and editing their articles for publication

SPECIAL SKILLS AND INTERESTS

- Recent stage roles include: Carlotta, *Phantom of the Opera*, Anne Egerman, *A Little Night Music*
- Italian Language, Proficient/Conversational
- Reading speed: 800 WPM

